



Office for People With Developmental Disabilities

KATHY HOCHUL
Governor

KERRI E. NEIFELD
Commissioner

WILLOW BAER
Executive Deputy Commissioner

March 25, 2024

Re: 2024 – 2027 Transportation Services for Milton Day Habilitation Program IFB OPD 040924

Questions and Answers:

Below is a compilation of the questions received for this bid. Questions that were repeated, or of a recurring nature, were consolidated. Thank you very much for your interest.

1. **Question:** How many vehicles are currently being used to service this contract? What is the number of vehicles required both wheelchair accessible and non-wheelchair accessible?

Answer: This procurement is in a restrictive period, such records will not be provided, and are exempt from FOIL until the contract(s) resulting from this IFB are fully executed.

2. **Question:** Is the number of vehicles required for this bid based off of **Exhibit A**? If so, is the number of wheelchair accessible vehicles based off of **Exhibit A** as well? Would a vehicle that is identified as a school vehicle be ok to use for this contract?

Answer: Vendors should use Exhibit A to calculate the number of vehicles needed. **Please refer to Addendum 1 for a revised Exhibit A.** The type of vehicle used for contracted transportation service will be up to the Contractor as long as it meets all the specifications in the Qualifications & Scope of Work in IFB OPD 040924 and meets the needs of riders listed on the roster for the Day Hab. OPWDD will allow the use of yellow school buses as long as they're in compliance with the requirement on page 26 of the Scope of Work that states, "Vehicles must be vendor identifiable, appropriate for the needs of the Individuals being transported, and sized so that each passenger must have their own seat and seat belt.", and all other specifications in the IFB.

3. **Question:** Is each vehicle required to have 1 driver and 1 attendant to supervise passengers everyday?

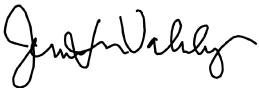
Answer: Yes, as per the Scope of Work, "The Contractor is required to provide a minimum of one (1) attendant for each transportation route." The cost for that required attendant should be factored into the Daily Cost per Route that you provide on the Cost Proposal Form. There is a separate column on the Cost Proposal Form that says, "Cost per Day for an Additional Attendant". In this column, provide the price you would charge OPWDD should an additional attendant, above the one required attendant,

be necessary. This expense would be paid outside of the contract. See page 25, Section VI. Attendant Specific Requirements, Part C for additional details.

4. **Question:** Will we be transporting children or only adults?

Answer: Contractors will be transporting adults.

Respectfully,



Jennifer Vallely, CMS 1

Contract Management Unit

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